

PROJECT APPLICATION
For Consideration for
County of San Diego Department of Environmental Health (DEH)
Vector Habitat Remediation Program Funding

Directed Projects

(FY 2010 Funding)

1.0 General Information

(Click on the fields below to begin typing. Use as much space as is needed.)

Applicant:

Organization Name:

Address:

Contact Name:

Phone/Fax/E-mail:

Project:

Project Title:

**Methods to be
Used:**

☐ Vegetation Clearing

☐ Dredging

☐ Flow Modifications

☐ Sediment Removal

☐ Trash Removal

☐ Other

Brief Description:

(Provide a brief project description of 1-2 paragraphs. A more detailed scope of work will be required in Section 8 of this application).

Location:

(Provide a description of the project location and attach map(s)).

Total Acres/Length:

Acres Requiring Habitat Management:

Owner(s) of Property:

2.0 Funding

2.1 What is the total amount of funding being requested (maximum \$50,000)? \$

2.2 Are there matching funds available? ☐ **Yes** or ☐ **No**

If yes, provide the source of funds and dollar amount:

3.0 Mosquito Breeding

3.1 Is the site a known mosquito breeding location? ☐ **Yes** or ☐ **No**

If yes, provide a history of mosquito breeding issues:

3.2 Have there been complaints from surrounding property owners? ☐ **Yes** or ☐ **No**

3.3 Is the site close to urbanized areas and/or sensitive receptors? ☐ **Yes** or ☐ **No**

If yes, provide a description of nearby development:

(Note: In addition to the information provided above, DEH Staff will evaluate the project location with it's own data on mosquito breeding areas and will determine if the collection of additional field data is warranted to assess mosquito breeding status of the proposed project site.)

3.4 Describe, as best you can, how the proposed project will result in a reduction of mosquito breeding:

4.0 Regulatory Compliance

It will be the responsibility of the Project Applicant to obtain and demonstrate that the proposed project meets all applicable local, state, and federal regulatory requirements.

4.1 Is the project exempt under CEQA? ☐ **Yes** or ☐ **No**

If no, describe steps completed for CEQA review:

4.2 Are there any federal, state, or local permits required for these activities? ☐ **Yes** or ☐ **No**

If yes, list relevant regulatory permits or authorizations:

Provide copies of appropriate documentation demonstrating regulatory compliance. If it has been determined that the project has no environmental effects requiring CEQA and/or permits, provide a letter signed by a planning director and/or legal counsel indicating that the project has been reviewed.

5.0 Long-Term Maintenance

DEH will not provide ongoing funding for re-occurring maintenance activities under this Program. Potential projects that have a clearly defined long-term maintenance plan will be more favorably considered for funding.

5.1 Describe the long-term maintenance plan for the proposed project:

5.2 Describe the source of funding source for long-term maintenance:

6.0 Authority to Complete Work

The Project Applicant must provide documentation that they have the authority to complete work on the lands identified. If the applicant is a property owner, owners should submit documentary evidence of ownership. If the applicant is a third-party land manager or local jurisdiction, a copy of the conservation easement or other document showing the authority and responsibility to manage the land shall be submitted. Other applicants should submit documents to establish the identity of the land owner or the identity and authority of the land managers, and to show authorization by that owner or land manager to conduct work of the kind proposed on the property at issue. The County shall be the sole judge of whether submitted documentation is sufficient, and may request that additional documentation be provided at any time during the grant award process.

7.0 Contracting and Signature Authority

Upon approved of a project for funding, the County will enter into a contract with the Project Applicant. This application must be signed by an individual authorized by the relevant entity to enter into a contract with the County to perform the proposed work. Documentation must be provided that the individual signing has been authorized by the relevant entity to enter into a contract with the County.

Name (printed)

Signature

Title

Date

8.0 Scope of Work

Provide a detailed scope of work for the proposed project. Include information on how the work will be performed, project schedule, and other pertinent project information. Be sure to include a separate section describing the steps that will be taken to monitor the project activities to ensure work is completed following all regulatory and permitting requirements.

The County recognizes that each proposed project will vary in the types of activities and tasks. The Project Applicant should breakdown scope of work into individual tasks that should match the project milestones/payment schedule included in Section 9.

Use the space below or attach separate sheets as needed.

9.0 Milestones / Payment Schedule

The County recognizes that each proposed project will vary in the types of steps and tasks needed to complete each project. The Project Applicant should breakdown the project scope into individual items/tasks in a logical manner and provide Not-to-Exceed costs per item/tasks.

PROPOSED EXPENDITURES

#	Individual items / expenses	Costs
1.		\$
2.		\$
3.		\$
4.		\$
5.		\$
6.		\$
7.		\$
8.		\$
9.		\$
10.		\$
11.		\$
12.		\$
13.		\$
14.		\$
15.		\$
16.		\$
17.		\$
18.		\$
19.		\$
20.		\$
TOTAL GRANT FUNDS REQUESTED:		\$

To assist the County in the evaluation of the reasonableness of project costs, attach back up information that justifies and describes the basis of these costs. This may include a breakdown of labor hours and rates, copies of contractor quotes, and other costing materials.

10.0 Attachments

Items to attach to application include:

1. Project location map(s)
2. Copies of appropriate documentation demonstrating regulatory compliance
3. Evidence of authority to complete work on project site
4. Documentation of signature authority
5. Supporting materials for payment schedule

Include a cover sheet or tabs for each attachment.